

PEER TEAM REPORT

ON

Institutional Assessment and Re-accreditation (Cycle-II)

of

**The Bapatla College of Arts & Sciences,
Karlapalem Road, Bapatla-522101,
Andhra Pradesh**

Date of Visit: March 26-28, 2015



**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bangalore - 560 072, INDIA**

Section I: General Information	
1.1 Name & Address of the Institution :	The Bapatla College of Arts & Sciences, Karlapalem Road, Bapatla-522101 (Andhra Pradesh)
1.2 Year of Establishment :	1963
1.3 Current Academic Activities at the Institution (Numbers):	B.Sc.: Seven combinations, B.A.: Three Combinations, B.Com.: Two Combinations, and B.C.A.
• Faculties/ Schools :	Arts, Science, & Commerce.
• Departments/ Centers :	17 Departments
• Programmes/ Courses offered :	UG Courses.
• Permanent Faculty Members:	19 Male and 6 Female: Total 25 + (Temporary=38)
• Permanent Support Staff:	42 Non-teaching & 1 Technical staff: Total 43 (13 Aided and 30 Management appointees)
• Students	985 Male and 439 Female, Total: 1424
1.4. Three major features in the institutional Context (As perceived by the Peer Team):	<ul style="list-style-type: none"> • Co-education Degree College established in Coastal area. • Excellent infrastructure for sports. • Comparatively scanty (approximately 32%) number of girl students.
1.5. Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	March 26-28, 2015.
1.6. Composition of the Peer Team which undertook the on- site visit:	
Chairperson	Prof. P.Venkataramaiah
Member Coordinator:	Prof. B.K. Punia
Member	Dr. R. Jayaprakash
NAAC Officer:	Dr. M. S. Shyamasundar

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Section II: CRITERION WISE ANALYSIS	Observations (Strengths and/or Weaknesses) on Key-Aspects (Please limit to <i>three major ones</i> for each and use telegraphic language (It is not necessary to indicate all the three bullets each time; write only the relevant ones)
2.1 Curricular Aspects:	
2.1.1 Curricular Planning & Implementation:	<ul style="list-style-type: none"> • Annual academic plan in place. • Education through traditional methods with a blend of modern technology. • The curriculum is approved by the affiliating university i.e. Acharya Nagarjuna University.
2.1.2 Academic Flexibility:	<ul style="list-style-type: none"> • College offers six combination options in BSc and three in BA apart from BCA and BCom. • The college offers self financed programmes. • Limited academic flexibility.
2.1.3 Curriculum Enrichment:	<ul style="list-style-type: none"> • Some teachers are on Board of Studies of the affiliating university. • Remedial coaching to the needy students. • Computer skills provided to the students.
2.1.4 Feedback System	<ul style="list-style-type: none"> • Formal and informal methods of feedback on curriculum. • Curriculum updation as per the affiliating university schedule.
2.2. Teaching-Learning & Evaluation:	
2.2.1 Student Enrolment and Profile	<ul style="list-style-type: none"> • Admissions through wide publicity in print and electronic media i.e. college website. • Admissions process is transparent. • State government reservation policies followed to meet equity requirements.
2.2.2 Catering to the Student Diversity	<ul style="list-style-type: none"> • Orientation programme for the students of every class. • Sensitization programmes on Ethics and Human Values. • Ramps in place for differently abled students.
2.2.3 Teaching-Learning Process	<ul style="list-style-type: none"> • Provision of annual and monthly teaching plans in place.

	<ul style="list-style-type: none"> • Extra-curricular activities for skill building. • Limited use of modern teaching aids.
2.2.4 Teacher Quality:	<ul style="list-style-type: none"> • Regular teachers are appointed as per UGC/affiliating university guidelines. • Out of 25 regular teachers 8 are Ph.D. and 4 are M.Phil. degree holders. • Faculty participation in Faculty Development Programmes visible. • 60% of the faculty are temporary.
2.2.5 Evaluation Process and Reforms	<ul style="list-style-type: none"> • Communication of evaluation methods to the students in a planned manner. • Students' academic growth is monitored through class tests, seminar presentations and communication skills. • The evaluation process follows the affiliating university rules.
2.2.6 Student Performance and Learning Outcomes:	<ul style="list-style-type: none"> • Effort to improve the performance of weak learners in place. • Transparent communication of student outcome. • Institutional arrangement of awards and certificates for meritorious students. • Students are also encouraged to attend seminars organized by other colleges.
2.2 Research, Consultancy & Extension:	
2.3.1 Promotion of Research:	<ul style="list-style-type: none"> • College Research Committee is in place. • Teachers are encouraged to attend seminars, conferences and workshops etc.
2.3.2 Resource Mobilization for Research	<ul style="list-style-type: none"> • 5 Minor Research projects. • Student involvement in research even in UG College visible. • Exclusive budget for research to be earmarked for providing seed money.
2.3.3 Research Facilities	<ul style="list-style-type: none"> • Efforts for research facilities visible. • Well connected and stacked library. • Collaborative researches to be promoted.

2.3.4 Research Publications and Awards	<ul style="list-style-type: none"> • Awards and membership to the credit of few faculty members. • Quality publications by select faculty. • Research aptitude in majority young faculty visible.
2.3.5 Consultancy	<ul style="list-style-type: none"> • Limited scope for consultancy being a UG college.
2.3.6 Extension Activities and Institutional Social Responsibility	<ul style="list-style-type: none"> • Service centric programmes through active NSS and NCC units of college. • Outreach programmes undertaken. • Involvement of alumni and social organisations in community work visible.
2.3.7 Collaboration	<ul style="list-style-type: none"> • Collaboration with Andhra Bank Rural Development wing in place. • Industry-Institute linkages to be strengthened.
2.4 Infrastructure and Learning Resources:	
2.4.1 Physical Facilities	<ul style="list-style-type: none"> • Adequate and furnished infrastructure. • Excellent Indoor stadium and fitness centre with state-of-art facilities. • Provision of separate hostels for boys and girls in place.
2.4.2 Library as a Learning Resource	<ul style="list-style-type: none"> • Functional Library Advisory Committee. • ICT and reprographic facilities available in the library. • Browsing centre with 20 computers in place.
2.4.3 IT Infrastructure	<ul style="list-style-type: none"> • 5 servers with computer-student ratio of 1:1. • Departments have separate computers and the college has excellent central computer lab. • More Smart Class Rooms need to be developed.
2.4.4 Maintenance of Campus Facilities	<ul style="list-style-type: none"> • Maintenance through accumulated special fee fund. • Cleanliness and overall ambiance of the college is satisfactory.

2.5 Student Support and Progression:		
2.5.1 Student Mentoring and Support		<ul style="list-style-type: none"> • Approximately 80% of the students got financial support. • College efforts for preparing students for Competitive Examinations visible. • Alumni Association is pro-active.
2.5.2 Student Progression		<ul style="list-style-type: none"> • Progression to higher education from UG to PG is reasonable. • Special initiatives to minimize the risk of failure. • Overall pass percentage of students needs improvement.
2.5.3 Student Participation and Activities		<ul style="list-style-type: none"> • Student participation and achievements in sports excellent. • Representation of students in various bodies of the college. • Selection of students in international sports competitions is appreciable.
2.6 Governance, Leadership and Management		
2.6.1 Institutional Vision and Leadership		<ul style="list-style-type: none"> • Institutional vision and mission in place. • Regular meetings of the academic and administrative bodies of the college. • Functional autonomy through participative management granted.
2.6.2 Strategy Development and Deployment		<ul style="list-style-type: none"> • Regular meetings with teaching and non-teaching staff. • Different committees in place to assist the principal in administrative, academic and co-curricular matters. • Student feedback for institutional performance yet to be formalized.
2.6.3 Faculty Empowerment Strategies		<ul style="list-style-type: none"> • Self appraisal of faculty in place. • Faculty participation in research activities is encouraged. • Availability of social security measures for faculty is limited.

2.6.4 Financial Management and Resource Mobilization	<ul style="list-style-type: none">• The college has adequate budget to cover day to day expenses.• Audit (internal and external) mechanism exists.• Major sources of funds are student fees but the management provides the funds to meet the deficit.
2.6.5 Internal Quality Assurance System	<ul style="list-style-type: none">• Training to staff for 'Quality Assurance Procedures' visible.• Academic Audit conducted.• IQAC need to involve external expert(s).
2.7 Innovative Practices:	
2.7.1 Environment Consciousness	<ul style="list-style-type: none">• Energy conservation is encouraged.• Plantation for clean green environment.• Environment friendly atmosphere.
2.7.2 Innovations	<ul style="list-style-type: none">• Student skill-building interactive approaches.• Yoga and meditation centre.• School adoption practice.
2.7.3 Best Practices	<ul style="list-style-type: none">• Student supportive administration.• Promotion of sports.• Rain water harvesting.

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Section III: <u>OVERALL ANALYSIS</u>	Observations(Please limit to five major ones for each and use telegraphic language) (It is not necessary to denote all the five bullets for each)
3.1 Institutional Strengths	<ul style="list-style-type: none"> • Well equipped computer lab. • Harmony amongst teachers, students and non-teaching staff. • Alumni and parents are supportive. • Higher education to the marginalized groups.
3.2 Institutional Weakness	<ul style="list-style-type: none"> • Non-availability of PG programmes. • Number of poorly paid temporary faculty. • Non-availability of Institutional financial support for research. • Non-availability of college transport facility.
3.3 Institutional Opportunities	<ul style="list-style-type: none"> • Locational advantage. • Funds mobilization from different funding agencies. • Scope for skill development and employment oriented courses. • Optimum and effective utilization of available infrastructure.
3.4 Institutional Challenges	<ul style="list-style-type: none"> • Use of modern tools in teaching and learning process. • Encouraging faculty to take up minor and major research projects. • Promotion of quality research by faculty • Sustenance of initiative taken for quality improvement.

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Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and uses telegraphic language)
(It is not necessary to indicate all the ten bullets)

- Need based PG/ skill development and employment oriented courses may be started.
- The students support services, especially the career guidance and counseling, soft skills including spoken English skill be further strengthened.
- Institutional arrangement as 'Seed Money' for promotion of research.
- UGC sponsored add-on courses be availed to improve the career prospects of the students.
- Strengthening of formal feedback mechanism from all the stakeholders for future planning and development.
- Additional thrust be given in faculty development activities, particularly in latest pedagogy and e-content preparation.
- Language lab needs to be established.
- Separate arrangement in library need to be made for research promotion.
- Available sports facilities may be extended to society for resource generation.
- Temporary faculty should be adequately remunerated.
- College need to initiate special efforts to promote women education.
- More number of qualified and regular faculty need to be appointed.

I agree with the observations of the Peer Team as mentioned in this report



M. S. V. Reddy 28-3-15
Signature of **PRINCIPAL** of the Institution
The Bapatla College of Arts & Sciences
BAPATLA

Signature of the Peer Team Members:

Name	Designation	Signature with date
Prof. P. Venkataramaiah	Chairperson	<i>P. V. Venkataramaiah</i> 28/3/15
Prof. B.K. Punia	Member Coordinator	<i>B. K. Punia</i> 28/3/15
Dr. R. Jayaprakash	Member	<i>R. Jayaprakash</i> 28/03/2015
Dr. M. S. Shyamasundar	Adviser i/c	

Place: Bapatla

Date: March 28, 2015